

**ASSESSING JOB OFFERS**

With the preferred criteria you developed in the Establish Targets stage in mind. List the best features of each offer that has been presented assign a value regarding how closely that item/condition matches your preferences (1=Low through 5=High). Then total the scores. The offer with the highest score is most likely the best offer.

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| **JOB OFFER #1** | **JOB OFFER #2** | **JOB OFFER #3** |
| Job Title Company | Job Title Company | Job Title Company |
| **Job Offer #1** | **Job Offer #2** | **Job Offer #3** |
| 1.  Feature \_\_#\_\_ | 1.  Feature \_\_#\_\_ | 1.  Feature \_\_#\_\_ |
| 2.  Feature \_\_#\_\_ | 2.  Feature \_\_#\_\_ | 2.  Feature \_\_#\_\_ |
| 3.  Feature \_\_#\_\_ | 3.  Feature \_\_#\_\_ | 3.  Feature \_\_#\_\_ |
| 4.  Feature \_\_#\_\_ | 4.  Feature \_\_#\_\_ | 4.  Feature \_\_#\_\_ |
| 5.  Feature \_\_#\_\_ | 5.  Feature \_\_#\_\_ | 5.  Feature \_\_#\_\_ |
| 6.  Feature \_\_#\_\_ | 6.  Feature \_\_#\_\_ | 6.  Feature \_\_#\_\_ |
| 7.  Feature \_\_#\_\_ | 7.  Feature \_\_#\_\_ | 7.  Feature \_\_#\_\_ |
| 8.  Feature \_\_#\_\_ | 8.  Feature \_\_#\_\_ | 8.  Feature \_\_#\_\_ |
| 9.  Feature \_\_#\_\_ | 9.  Feature \_\_#\_\_ | 9.  Feature \_\_#\_\_ |
| 10.  Feature \_\_#\_\_ | 10.  Feature \_\_#\_\_ | 10.  Feature \_\_#\_\_ |
| Total Score \_\_\_#\_\_ | Total Score \_\_\_#\_\_ | Total Score \_\_\_#\_\_ |